



COMMON COUNCIL  
CITY OF SOUTHPORT, 6901 DERBYSHIRE ROAD  
SOUTHPORT, INDIANA 46227

RESOLUTION 2018-2  
PAYMENT AUTHORIZATION FOR CLERK-TREASURER

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We, the Common Council of the City of Southport, do hereby authorize the Clerk-Treasurer, Diana Bossingham, to pay certain obligations prior to a City Council meeting as follows:

1. Property or services purchased from the U.S. Government,
2. Insurance premiums,
3. Utility payments,
4. Grants Utilizing Use of State or Federal Funds,
5. Maintenance or service agreements,
6. Leases or rental agreements,
7. Bond payments,
8. Payroll (including remittance of retirement payment obligations & health insurance premiums),
9. State, federal or county taxes,
10. Postage and refunds of deposits for the Community Room rentals.

Furthermore, payment of Salary for elected officials will be on the last working day of the month. Payroll schedule for the Chief of Police and the Public Works Supervisor will be 1/24<sup>th</sup> of annual salary paid on the 15<sup>th</sup> (unless the 15<sup>th</sup> falls on a Holiday, Saturday or Sunday, then it will be paid the preceding week day) and the last working day of the month.

Payroll schedule for all hourly employees will be set forth by the Clerk-Treasurer so that employees are paid on the 15<sup>th</sup> (unless the 15<sup>th</sup> falls on a Holiday, Saturday or Sunday, then it will be paid the preceding week day) and the last working day of the month.

This resolution will expire on January 21, 2019.

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SOUTHPORT, INDIANA 46227

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PAYMENT AUTHORIZATION FOR CLERK-TREASURER

PASSED AND ADOPTED this 15<sup>th</sup> day of January, 2018, by the Common Council of the City of Southport, Indiana.

CITY OF SOUTHPORT COUNCIL MEMBERS

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NAY

\_\_\_\_\_  
James Cooney

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James Cooney

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Joseph E. Haley, Jr.

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Joseph E. Haley, Jr.

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Shara Hostetler

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Shara Hostetler

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Larry L. Tunget

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Larry L. Tunget

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Kenny Winslow

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Kenny Winslow

ATTEST:

\_\_\_\_\_  
Diana S. Bossingham, Clerk-Treasurer

PRESENTED to the Mayor of the City of Southport, Indiana this \_\_\_\_ day of January, 2018, at \_\_\_\_:\_\_\_\_ m

\_\_\_\_\_  
Diana S. Bossingham, Clerk-Treasurer

APPROVED by me, the Mayor of the City of Southport, Indiana this \_\_\_\_ day of January, 2018 at \_\_\_\_:\_\_\_\_ m

\_\_\_\_\_  
Russell McClure, Mayor